

# **Producer News**

# **Introducing your new Producer Relations Manager**

Join us in welcoming Micah Kidd to his new role as the Producer Relations

Manager for the DC Health Benefit Exchange Authority. Micah Kidd has been a producer in the field for over 5 years assisting groups and individuals in acquiring major medical and supplemental coverage to suit their needs. Micah takes great pride in ensuring his clients get the value they deserve and that their issues are handled with the greatest of care. Micah has worked through DC Health Link to insure many small businesses and over 170 individual clients during the initial open enrollment season of DC Health Link. Micah's experience utilizing DC Health Link for his own clients now makes him a great asset for the DC broker community to help you serve your clients.

Average Number of Full- 20

Time Employees (in Prior

Average Number of Part- 0

Average Weekly Hours n

Worked By Part-Time Employees

Number of Full-Time 0

Calendar Year

Equivalents (FTEs) in Prior

Time Employees (in Prior

Calendar Year)

Calendar Year)

# **Experiencing Technical Issues?**

## Small Business Ineligible?

If you are completing a small business application and the business is found ineligible, what do you do? This is likely due to inadvertently entering 0 FTEs in the Eligibility section of the application. Make sure that you enter the total number of full-time equivalent employees (FTEs) in the last box. If the business was not in existence in the prior calendar year, enter the best estimate of FTEs for the current calendar year.

## Login during Plan Enrollment?

If you are in the plan shopping section and are prompted to login or setup a user profile, what do you do? This is likely due to your original login session timing out. To fix, simply:

- Open a new web browser
- Login to DCHealthLink.com
- Select the plan
- Complete enrollment.

 Your Preferences
 2 Find a plan
 3 Enroll in a plan

 Setup User Profile

 Email Address and Password

 "Email Address in glan washing login.

 "Reserved"

 "The wine based as your exchange login.

 "Password"

 "Confirm Your Pressword"

### **ENROLLMENT DEADLINES**

#### Small Business Market:

June 1 Coverage Effective Date:

- ♦ April 26— Last day to complete employer application and start employee open enrollment
- May 10 Latest date to end employee enrollment
- May 12 Last day to pay first premium

#### July1 Coverage Effective Date:

- May 27— Last day to complete employer application and start employee open enrollment
- June10 Latest date to end employee enrollment
- June 12 Last day to pay first premium

*Note:* First premium payment can only be made after the employee open enrollment closes. Call 1-855-532-5465

Remember: DCHealthLink.com is best experienced using Google Chrome and Mozilla Firefox.

#Didyouknow?

Security Questions

• DC Health Link has small business tax credit calculators available to help estimate an organization's eligibility.

For more information, or to enroll visit: www.DCHealthLink.com ~ To join our mailing list: email dchl.producer@dc.gov!