

To: Chris Gardiner & Claire McAndrew, Standing Advisory Board
From: Mila Kofman
Re: Consideration of new exceptional circumstances for special enrollment period
Date: 5/9/14

BACKGROUND: Certain Special Enrollment Periods (SEPs) are prescribed for all states by federal regulations. Additional SEPs can be established by Exchanges based on “exceptional circumstances”. This is the only avenue for exchanges to establish their own SEPs, based on the unique needs of their population.

The DCHBX established certain “exceptional circumstances” in May 2013. That resolution can be viewed here:

<http://hbx.dc.gov/sites/default/files/dc/sites/Health%20Benefit%20Exchange%20Authority/publication/attachments/Resolution-SpecialEnrollmentPeriods.pdf>

Since then, the federal exchange, and other exchanges across the country have established additional “exceptional circumstances”.

Staff have reviewed these developments and are prepared to offer a list of recommended updates to DCHBX policy. That list is attached here for consideration by the Standing Advisory Board to then be sent to the Executive Board for adoption.