



Broker News

March 25, 2016

Broker Webinar Series

Webinar for March 29, 2016

Topic: Initial Employer Application— Including Dental

Tuesday, March 29, 2016: **1:00-2:00pm** EDT

Webinar Link: *click on*— [Join WebEx meeting](#)

Webinar Meeting Number: 733 478 199

Phone Line: 1-877-668-4493, Access code: 733 478 199

May 2nd In-Person Broker Registration

NAHU and DC Health Link are holding an in-person broker registration session at the DC Health Link office at 1225 Eye St NW on May 2nd from 12:00-5:00pm.

- RSVP [here](#)
- Both initial DC Health Link registration and renewal registration available
- The training is worth 4 Continuing Education credits for MD and DC only

Online NAHU Training

We have been updating the policy and systems trainings to reflect recent policy changes as well as our recently launched enhanced user interface. This training will be available through the NAHU training platform next week!

Terminating Employees

To terminate an employee from coverage due to end of employment, click the “trashcan” icon next to the employee’s name on the employee roster. You can also upload an employee census and include a date of termination in the file.

Employee terminations must be reported within 60 days. Coverage will terminate the last day of the month in which the termination occurs.

ENROLLMENT DEADLINES

[Click here](#)

Small Business Market

Initial Groups

MAY 1 Coverage Effective Date:

- ◆ **APR 1** — Last day to complete employer initial application
- ◆ **APR 10** — Last day of employee open enrollment period and invoice is sent by email
- ◆ **APR 12** — Last day to pay initial premium

Renewal Groups

MAY 1 Coverage Effective Date:

- ◆ **APR 5** — Last day to complete employer renewal application
- ◆ **APR 13** — Last day of employee open enrollment period
- ◆ **Premium Payments** — Continue to pay monthly invoice as received by mail

Check out [these walk through guides](#)

<https://dchealthlink.com/forms>