

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
DEPARTMENT OF HUMAN SERVICES**

Economic Security Administration



**Meeting Title:** Medicaid Expansion and Eligibility Subcommittee Meeting (Internal)

**Date/Time:** 10:00AM - 11:30AM / Thursday, October 6<sup>th</sup>, 2011

**Location:** 645 H Street NE, 4<sup>th</sup> Floor Conference Room

**Attendees:**

<b>Name</b>	<b>Agency</b>	<b>Phone</b>	<b>Email</b>
Deborah Carroll	DHS/ESA	202-698-3906	deborah.carroll@dc.gov
Trey Long	DHS	312-342-4353	edward.w.long@accenture.com
David Baker	DHS/ESA	202-535-1583	davidf.baker@dc.gov
Anthony Proctor	DHCF	202-442-9114	anthony.proctor3@dc.gov
Jolly Atkins	CFSA	202-727-7107	jolly.atkins@dc.gov
Arlene Conover	DHS/ESA	202-698-4424	arlene.conover@dc.gov
Claudia Schlosberg	DHCF	202-442-9107	claudia.schlosberg@dc.gov
Danielle Lewis	DHCF	202-442-9052	Danielle.lewis@dc.gov
Rita Hinton	DHS/ESA	202-698-3908	Rita.hinton@dc.gov
Jeff Borkman	DHS/ESA	202-698-4189	Jeff.borkman@dc.gov
Ruby Lathon	DHS/ESA	202-698-3950	ruby.lathon@dc.gov
Michael Neff	DMH	202-671-3183	Michael.neff@dc.gov
Lena Hall	DHS	202-321-4665	Lena.c.hall@accenture.com
Shaun Snyder	DOH/ APRA	202-727-2946	Shaun.snyder@dc.gov
Roula Sewis	APRA	202-727-8940	Roula.sweis@dc.gov
Mark Lassiter	APRA	202-727-9568	Mark.lassiter@dc.gov
Keela Seales	APRA	202-727-9569	Keela.seales@dc.gov

**Agenda:**

1. Development of a Work Plan
2. Next Steps

## Meeting Minutes:

At the beginning of the meeting, Deborah Carroll opened with the purpose for developing a work plan. Since there are no plans to expand Medicaid eligibility any further than the expansion in 2010, the goal is to determine the needs of the users of the system and the supports they may need to navigate the system. This includes, designing a work plan that takes into consideration the 1) modernization of the business processes for those program beneficiaries that do not qualify for the exchange, 2) ensuring that customers with disabilities who apply through the exchange are identified and supported, ensuring agency and provider case managers are trained on the policy changes and the system, to support their consumers, and 3) ensuring the change management plan includes user testing and clear instructions to consumers. She also mentioned that in addition to policy changes, the committee should focus on user training "Super Users", and the attendant budget, and cost. Within the cost and budget, the committee must also focus on submitting an APD.

Questions and comments were asked and given by different representatives from each agency during the meeting. Some of the questions included:

- **Alliance:** What happens to the Alliance? Will the alliance eligibility be pulled into the portal? The committee needs to evaluate the cost/benefit of using the benefit portal for Alliance members, to fully leverage Medicaid cost sharing where appropriate
- **Immigration:** What happens to immigrants whose children are citizens? Are there any risks? Currently, Immigrant children are covered by Medicaid under a waiver with CMS. The committee needs to determine the impact.
- **The focus of the work plan:** The focus of the work plan should be on the eligibility portal (different agencies and their people) and non-MAGI (phase 2 or 3) individuals such as foster care. The committee should also begin to understand the program codes and the represented population. Claudia mentioned that the committee should create a vision statement for the HIX system. This vision statement will help guide the ME&E Subcommittee.

## Other Comments:

Roula mentioned that she supports a vision statement. This will help the members of the committee successfully support the effort. She also mentioned that the subcommittee should determine the difference between Substance vs. Technology. Is the substance going to change i.e. who determines eligibility or is the technology going to change? The answer given was that both are going to change. Roula also asked if there was a regional strategy for determining eligibility (DC, MD, and VA). The group also discussed the impact on persons with disabilities-how would we identify them to assist with qualifying for disability Medicaid, which may provide more benefits and allows greater income limits through Spend Down, which is not offered under the ACA group. Claudia also mentioned that a decision needed to be made on whether to offer a basic health plan which would cover customers in Medicaid waiver program with incomes from 134-200% FPL. This plan would cover customers who move in and out of Medicaid eligibility (former Alliance members).

Training was a major topic discussed in the meeting. Questions came up as to who should be trained and when. The audience for training should consist of customers, employees, and providers. When planning training, the committee should build in at least 3 to 6 months for training individuals. For the best results, training should be constant...not just a one-time

event. It was also mentioned that this process is not just about training; but a full change management process must be considered.

The following are action items from the meeting:

<b>Agency</b>	<b>Description</b>	<b>Assigned To</b>	<b>Target Date</b>
All	A design system for each agency. What elements would it look like?	(one rep from each agency)	Next Meeting (TBD)
DHS/ESA	Develop a template for identifying user population	Lena Hall	Next Meeting (TBD)
DHCF	Research childless adults vs. individuals with disability coverage	Claudia Schlosberg	Next Meeting (TBD)
DHCF	Research Basic Health Plan	Claudia Schlosberg	Next Meeting (TBD)
DHS/ESA	Develop a matrix (program codes) and business strategy	Trey Long	Next Meeting (TBD)
DHCF	Develop a vision plan (Claudia will start but every agency will have input)	Claudia Schlosberg	Next Meeting (TBD)
TBD	Develop Change Management Process (for future meetings)	TBD	TBD
All	Identify critical target dates for each agency	Deborah Carroll	Next Meeting (TBD)
All	Finalize high-level work plan	All	October 12 <sup>th</sup> , 2011

**Important Dates:**

- Have Exchange ready for testing - Summer 2013
- Open enrollment - October 2013
- System must be in place - January 2014

**Next Meeting:**

TBD. Invite will be sent.