GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HUMAN SERVICES

Economic Security Administration

Meeting Title: Medicaid Expansion and Eligibility (ME&E) Subcommittee Meeting

Date/Time: Thursday September 13 , 2012 / 10:00 AM to 12:00 PM

Location: Department of Human Services (DHS)
645 H St NE, 5th Floor Conference Room

Attendees:

Name	Agency	Email
Deborah Carroll	DHS/ESA	deborah.carroll@dc.gov
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Agenda:

- Introductions
- Updates from other HRIC Subcommittees
    - Insurance
    - IT/PMO
    - Operations
    - Communications
- Update on Model Insurance Application – Data Elements
- Other Updates:
    - State Verification Plan
    - Policy Questions
    - D.C. Health Benefit Exchange (HBX) Board Meeting
- Presentation/Discussion: Advanced Premium Tax Credit (APTC)
- Q&A

Project Updates

- **Deborah provided a brief update on behalf of the Insurance Subcommittee**
    - Continuing to work on development of Qualified Health Plan (QHP) certification requirements
    - Essential Health Benefits (EHB) Bulletin released 8/29/12 and available on both the Health Reform and DISB websites; public comment period ends 9/28/12
    - Analyzing stakeholder input on Plan Management process flows and employer selection for SHOP
    - FAQs for small business owners and producers have been developed for clarification and have been posted to the Health Reform website

- **Sahr provided a brief update on behalf of the IT Subcommittee**
    - Public subcommittee meetings are still on hold while the System Integration (SI) RFP proposals are being reviewed
    - PMNO is getting ready to on-board the SI vendor once selected
    - The Local Data Hub work group identifying points of contact at OCTO and sister agencies and are in the process of conducting a survey; continuing to work with the State Verification Plan team
    - The ACEDS Transition Team is refining a work plan for legacy system modifications and continuing MAGI/Non-MAGI process flows for Release 1
    - The PMNO continues to coordinate an update of specific planning documents for CCIIO

- **Deborah provided a brief update on behalf of the Operations Subcommittee**
    - The proposed Exchange Operational Model was presented at the last HBX Board meeting
    - Continuing to discuss policies and processes for the Call Center and Navigator program
    - Presentation of the Navigator Report is scheduled for the next public Subcommittee meeting on 9/20/12
    - Reviewing and updating Financial Sustainability Model for the HBX

- **Deborah provided a brief update on behalf of the Communications Subcommittee**
    - Ongoing development of the Board section of the website
    - Planning ongoing newsletters and marketing RFP for DCAS roll-out

Model Insurance Application – Data Elements

- Garlinda provided a brief summary of the final comments that were submitted to the Centers for Medicare and Medicaid Services (CMS) regarding the data elements of the Model Application. Interested stakeholders were invited to contact April Waugh for a final copy of the comments that were submitted.

State Verification Plan

- Danielle gave a brief update regarding the State Verification Plan. The State Verification Plan Work Group is on target with policy analysis of various requirements. A more detailed presentation of the State Verification Plan will be done at the October meeting.

Policy Questions

- Alex provided a brief summary of replies and pending questions submitted to and answered by the Center for Medicaid and CHIP Services (CMCS)
- The Center for Consumer Information and Insurance Oversight (CCIIO) has sent an Eligibility and Enrollment checklist for the Exchange certification application due November 16, 2012
- The Model Application and model CMS renewal forms are expected to be released by the end of 2012
- Rules are expected by CMS on appeals, unified notices, open enrollment, and eligibility for those who aged out of foster care

HBX Executive Board Meeting

- Deborah gave a summary of the most recent HBX Board meeting held on Wednesday, September 5, 2012
- The proposed HBX Operational Model was presented
- By-laws have been adopted
- Working Committees have been established
- An interim director will be appointed within the next several weeks

Presentation/Discussion: Advanced Premium Tax Credit (APTC)

- Alex gave a detailed presentation on the Advanced Premium Tax Credit (Slides attached)
- The Exchange will offer three types of coverage:
    - Self only
    - Self + 1
    - Family Coverage
- For those who qualify for an APTC, the APTC will replace the insurance subsidy, typically paid for now by employers
- For reconciliation issues, reconciliation will be based on the differential between Projected MAGI at the time of application and Actual Income as reported on the tax return.

QUESTIONS:

1. **Re: Advanced Premium Tax Credit (APTC)**

Q: Will people who owe tax debt be eligible for an APTC?
A: IRS has not issued guidance on this particular scenario. However, it is expected that there should be some type of accounting reconciliation.

Q: At reconciliation, will there be attachment to any other debt that is owed to the IRS?
A: It will most likely be treated like any other debt; however, this answer will be verified.

Q: Are adjustments made at the time of reconciliation or at the time of a change in someone's status?
A: Adjustments are made at the time of the change. Any change in status needs to be reported to the HBX, so that there can be a corresponding recalculation of APTC.

Q: What happens if an individual receiving an APTC fails to file a tax return?
A: That individual is not permitted to receive an APTC for up to two years in the future, but can regain the ability by retroactively filing the return and going through reconciliation. This prohibition merely prohibits advanced payments; the individual may still claim the entire credit on the tax return for the benefit year.

COMMENTS:

- **Concern regarding the intake process:**
    - There is going to be a different intake process with online applications
    - People will need to be able to clarify information on their application
    - It's expected that DHS will have a lot of "foot traffic" since the application process will be a new process

- **RE: Model Application**
    - We have to use the CCIIO application or get approval to do our own
    - CCIIO has done some consumer testing and continues to refine the model application
    - The ME&E Subcommittee will be establishing a work group to discuss the interface and the model application
    - Outside stakeholders are needed to help give feedback on design
    - Outside stakeholders will also be asked to help test the new system before implementation; testing expected in the spring of 2013.

Action Items:

Group	Description	Assigned To	Target Date
ME&E	Follow up on open questions above	All	10/11 (next meeting)
	Follow up email/question from Sarah on whether attachment to any other debt owed to the IRS will be done at the time of reconciliation	Alex	By 10/11
	Deborah recommended having a meeting on "Household Composition" with members from family law bar association and possibly family law judges	Deborah	November 2012 meeting

Next Steps: Next ME&E Subcommittee Meeting scheduled for October 11, 2012