



RESOLUTION

EXECUTIVE BOARD OF THE DISTRICT OF COLUMBIA HEALTH BENEFIT EXCHANGE AUTHORITY

To create advisory boards, in addition to the Standing Advisory Board, as permitted by D.C. Code §31-3171.07.

WHEREAS, the Health Benefit Exchange Authority Establishment Act of 2011, effective March 4, 2012 (D.C. Law 19-94; D.C. Official Code § 31-3171.01 *et seq.*) (“Act”) created the District of Columbia Health Benefit Exchange Authority (“Authority”), an independent authority of the Government of the District of Columbia, and its governing Executive Board;

WHEREAS, § 8 of the Act (D.C. Code §31-3171.07) authorizes the Executive Board to create additional advisory boards to consult with on insurance standards, covered benefits, premiums, plan certification, internet technology system development and any other policy or operational issue within the Board’s purview; and

WHEREAS, by resolution dated September 5, 2012, and pursuant to Article VII of the Authority’s Bylaws, the Executive Board created the Operations, Marketing and Consumer Outreach, Information Technology and Eligibility, and Insurance Working Committees;

NOW, THEREFORE, BE IT RESOLVED that the Executive Board hereby creates the following boards to advise Authority staff and the Executive Board, with the following areas of focus and membership:

- Plan Management Advisory Committee
 - *Focus*: Advise on qualified health plan (QHP) requirements, dental plan requirements, certification processes, QHP enrollment, and other issues as requested by the Executive Board or Authority staff.
 - *Membership*: Individuals with expertise in at least one of the areas listed in D.C. Code §31-3171.07(f). At a minimum, there must be one (1) member with experience with consumer interest advocacy, one (1) member from each of the four (4) largest health insurance carriers by enrollment in the District, one (1) member from each of the two largest dental insurance carriers by enrollment, and one (1) plan management consultant outside of the four major plans on the exchange with health benefit design expertise.

Individuals can be members of more than one advisory board, including the standing advisory board.

- Consumer Assistance & Outreach Advisory Committee
 - *Focus:* Advise on the design and implementation of the Navigator and In-Person Consumer Assistance programs, consumer outreach efforts, and other issues as requested by the Executive Board or Authority staff.
 - *Membership:* Individuals with expertise in at least one of the areas listed in D.C. Code §31-3171.07(f). At a minimum, there must be one (1) member with experience with consumer interest advocacy and one (1) member who is employed by a community organization representing a disease-specific or demographic-specific interest group. Representation by individuals meeting the eligibility criteria for premium tax credits under 26 U.S.C. §36B(c) or for enrollment in the Small Business Health Options Program under 45 C.F.R. §155.710 as either an employee or employer shall be preferred, but not required. Individuals can be members of more than one advisory board, including the standing advisory board.
- Producers (Brokers & Agents) Advisory Committee
 - *Focus:* Advise on all aspects of producer engagement in Authority policy and activities, including compensation and appointment, and other issues as requested by the Executive Board or Authority staff.
 - *Membership:* Individuals with expertise in at least one of the areas listed in D.C. Code §31-3171.07(f). At a minimum, there must be three (3) members licensed as an agent or broker to sell health insurance in the District of Columbia, or employed by an organization representing such individuals. Individuals can be members of more than one advisory board, including the standing advisory board.

BE IT FURTHER RESOLVED, that the Executive Board, per the authority in D.C. Code § 31-3171.07(c)(5), requires that advisory board members be a resident of the District of Columbia or any state of the United States.

BE IT FURTHER RESOLVED, that the Executive Board, refers to the following working committees the tasks of soliciting nominations for the advisory committees, recommending a slate of no fewer than seven (7) and no more than eleven (11) candidates, and establishing the length of member terms:

Advisory Committee	Working Committee
Plan Management	Insurance
Consumer Assistance & Outreach	Marketing & Consumer Outreach
Producers (Brokers & Agents)	Insurance

BE IT FURTHER RESOLVED, that the Executive Board directs the Executive Director to appoint one or more Authority staff, or District staff from an agency under agreement with the Authority, to provide logistical, organizational, and policy support to each advisory committee and to facilitate communication between the Executive Board, Authority staff, and the other advisory committees.

I HEREBY CERTIFY that the foregoing Resolution was adopted on this 12th day of December , 2012, by the Executive Board of the District of Columbia Health Benefit Exchange Authority in an open meeting.

Khalid Pitts, Secretary/Treasurer
District of Columbia Health Benefits Exchange Authority