

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Health Benefit Exchange Authority**



**Health Benefit Exchange Executive Board Meeting**

**AGENDA**

**Date:** Wednesday, October 3, 2012

**Time:** 5:30pm – 8:00pm

**Location:** Department of Health, 899 North Capitol Street, NE, Room 406

5:30pm-5:45pm Welcome, Opening Remarks and Board Member Introductions  
Approval of Minutes  
*Dr. Mohammad Akhter*

5:45pm-7:15pm Health Benefit Exchange Executive Board Working Committee Reports

Marketing and Consumer Outreach Working Committee  
*Kate Sullivan Hare, Chair*  
*Board Action Item – N/A*

IT Infrastructure and Eligibility Working Committee  
*Dr. Leighton Ku, Chair*  
*Board Action Item - N/A*

Business Operations Working Committee  
*Diane Lewis, Chair*  
*Board Action Item – Procurement Policies and Procedures (See Attachment A)*

Insurance Market Working Committee  
*Kevin Lucia, Chair*  
*Board Action Item – Insurance Market Recommendation (See Attachment B)*

7:15pm-7:30pm Presentation – Overview of HBX Strategic Communications Plan  
*Kate Sullivan Hare, Chair*  
*Dr. Linda Wharton Boyd, Dorinda White*

7:30pm-8:00pm Executive Session

8:00pm Closing Remarks and Adjournment

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**ATTACHMENT A**

Insurance Market Working Committee was referred the Health Reform Implementation Committee, Insurance Subcommittee, Report and Recommendation on the Health Insurance Market Structure of the District of Columbia (“HRIC Recommendations”). Upon reviewing the record offered in support of the HRIC Recommendation, the Insurance Market Working Committee is now prepared to present its own recommendations to the Executive Board. The following are the HRIC recommendations:

1. Plans offered in the DC HBX insurance marketplace must meet minimum requirements set forth by the ACA for qualified health plans (QHPs) as well as any additional requirements set forth by the HRIC and/or the DC HBX Authority (Authority).
2. The DC HBX insurance marketplace should be the sole marketplace in the District of Columbia for the purchase of individual and small group health insurance plans.
3. The risk pools of the small group market and individual markets in the DC HBX insurance marketplace should be merged into one single risk pool.
4. Small group size in the District of Columbia should be defined as 2-100 as opposed to the current practice of 2-50.
5. The District of Columbia should opt into the federally administered risk adjustment and reinsurance programs for the DC HBX insurance marketplace.

A full version of the HRIC Recommendations is available at [www.healthreform.dc.gov](http://www.healthreform.dc.gov).

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**ATTACHMENT B**

The proposed Contracting and Procurement Policies and Procedures (“Policies and Procedures”) being considered by the Business Operations Working Committee are intended to establish an open and transparent procurement process for the District of Columbia Health Benefit Exchange Authority (“Authority”) that: (1) promotes public confidence in the Authority’s procurements; (2) ensures the fair and equitable treatment of all persons and entities that participate in the Authority’s procurement system; (3) fosters appropriate competition and provides safeguards for maintaining a procurement system of quality and integrity; (4) promotes increased economic efficiency and responsibility on the part of the Authority; (5) achieves maximum benefit from the Authority’s purchasing power; and (6) provides clarity and simplicity in the rules and procedures governing the Authority’s procurements.

A draft of the Policies and Procedures was prepared by the staff of the HRIC Exchange Operations Subcommittee. The draft was presented to the Executive Board and referred to the Business Operations Working Committee. The Committee has reviewed the Policies and Procedures and now will be presenting the draft to the Executive Board for adoption. A full version of the Policies and Procedures will be made available online once approved by the Board.