

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Health Benefit Exchange Authority



Office of the Executive Board

Meeting Minutes

September 24, 2012

5:30pm – 8:00pm

John A. Wilson Building
1350 Pennsylvania Ave., NW
Washington, DC 20004

Members Present:

Dr. Mohammad Akhter (Chair), Dr. Henry Aaron, David Berns, Kate Sullivan Hare, Dr. Leighton Ku, Dr. Saul Levin, Diane Lewis, Kevin Lucia¹, William White, Wayne Turnage¹

Members Absent:

Khalid Pitts

Chair:

Dr. Mohammad Akhter

Opening and General Updates:

- The meeting was called to order by Dr. Akhter and attendance was taken by roll-call.
- Dr. Akhter welcomed everyone in attendance and gave a brief overview of the agenda items.

I. Approval of Minutes

- The Board reviewed the prepared minutes from the September 5, 2012 Executive Board meeting.
- Dr. Akhter noted that the reference to the ACA in Section III of the minutes needed to be changed to the HBX Establishment Act passed by the D.C. Council.
- Minutes from the September 5, 2012 Executive Board Meeting were unanimously approved by the Board via voice vote.

II. Presentation on Essential Health Benefits

- Commissioner White gave an overview of the requirement placed on states to define an Essential Health Benefits (EHBs) package.
- Brendan Rose presented the EHB benchmark proposed by DISB. The presentation addressed the following:
 1. Goals of Presentation

¹ Present through teleconference

2. EHB Regulatory Overview
 3. EHB Benchmarks
 4. District EHB Actions Taken
 5. DC EHB Benchmark Plans
 6. Guiding Principles
 7. Conclusion and Recommendation
 8. Next Steps
- Questions and comments were addressed from the Board. Mr. Rose promised to follow-up regarding question on the coverage of hearing aids.
 - Dr. Akhter opened the floor for Public Comments:
 1. Peter Rosenstein from The American Academy of Orthotists and Prosthetists – Asked that the District ensure sufficient coverage of prosthetics and orthotics in the EHB definition.
 2. Brian Reuwer from American Optometric Association – Made comments regarding pediatric vision benefits. Stated that he will submit written comments to the Board.
 3. Maude Holt from the Health Care Ombudsman – Noted the need to ensure coverage for more than one pair of medically necessary eye glasses for children on an annual basis.
 - Dr. Akhter gave instructions on how the public can submit written comments to the Board.

III. Presentation on Health Benefit Exchange Blueprint

- Bonnie Norton gave an overview of the Health Benefit Exchange Blueprint. The presentation included the following points:
 1. Overview
 2. Blueprint Requirements
 3. Exchange Activity Requirements
 - a. Legal Authority and Governance
 - b. Consumer And Stakeholder Engagement and Support
 - c. Eligibility and Enrollment
 - d. Plan Management
 - e. Risk Adjustment and Reinsurance
 - f. SHOP (Small Business Health Option Programs)
 - g. Organization and Human Resources
 - h. Finance and Accounting
 - i. Technology
 - j. Privacy and Security
 - k. Oversight, Monitoring, and Reporting
 - l. Contracting, Outsourcing, and Agreements
 - m. State Partnership Exchange Activities (not DC)
 4. Application Process

IV. Board Working Committee Reports

- Dr. Akhter provided an overview of how the Committee Report process would proceed at Board meetings and then called on Committee Chairs to provide reports.

- Committee Reports
 1. Kevin Lucia - Insurance Market:
 - a. Reviewed HRIC Insurance Subcommittee Recommendations -
 - i. Movement of small group and individual insurance markets into the DC HBX.
 - ii. Passive selection of QHPs for the DC HBX Insurance Marketplace.
 - b. Motion seconded to accept report.
 - c. Open for Board comments – no comments.
 2. Diane Lewis - Business and Operations
 - a. Reviewed the actions conducted to hire an Interim Executive Director.
 - b. Reviewed Action Items for next Board meeting -
 - i. Recommendations on Contracting & Procurement Procedures.
 - ii. Standing Advisory Board appointments.
 - c. Announced selection of Interim Executive Director.
 - d. Motion seconded to accept report.
 - e. Open for Board comments – Dr. Ku and Mr. Lucia suggested to move the Committee’s Action Item’s regarding the appointment of the Interim Director to the Executive Session.
 3. Kate Sullivan-Hare - Marketing and Consumer Outreach
 - a. Reviewed Status of Communication Efforts, HRIC Communications Subcommittee Report, Strategic Communications Plan, Status of Crider Group, Status of HBX Website.
 - b. Decisions to update the Strategic Communications Plan to reflect the communications and outreach needs from the HBX perspective, to extend the Crider Group contract for the next 60-90 days, to implement a separate website for the HBX.
 - c. Motion seconded to accept report.
 - d. Open for Board comments – no comments.
 4. Dr. Leighton Ku - IT Infrastructure and Eligibility
 - a. Overview of the DC Access System (DCAS) that includes the IT functions required for the implementation of Affordable Care Act mandates as specified by Center for Medicaid and Medicare (CMS) and Center for Consumer Information and Insurance Oversight (CCIIO).
 - b. Motion seconded to accept report.
 - c. Open for Board comments – no comments.

V. Closed Executive Session to discuss personnel matters

- Before going into a closed session, Chairman Akhter informed the Board and the public that the Board would be moving, pursuant to D.C. Official Code §§ 2-575(b)(4)(A), (b)(10) and (c), into closed session to discuss the selection of an Interim Executive Director.
- A motion was seconded to proceed into a closed session.

- Roll Call Vote was taken and all voting members present voted in favor of the closed session.

VI. Meeting back in Open Session

- Diane Lewis, Chair of Business and Operations Committee summarized the actions taken while in Executive Session.
- Business and Operations Committee recommended Sandra Robinson as the Interim Executive Director of the Health Benefit Exchange Authority. A motion was made and seconded to accept the recommendation.
- Roll Call Vote was taken and all voting members present voted in favor of hiring Sandra Robinson as Interim Executive Director.

VII. Next Steps

- Next Meeting Wednesday, October 3, 2012 in room 407 at 899 N. Capitol Street NE at 5:30.

VIII. Adjournment

- The meeting adjourned at 7:42pm.