

DISTRICT OF COLUMBIA
Health Benefit Exchange Executive Board Meeting Minutes

July 23, 2012
6:00pm – 8:30pm
One Judiciary Square
441 4th Street, NW
Washington, DC

Members Present:

Dr. Henry Aaron, Dr. Mohammad Akhter, David Berns, Kate Sullivan Hare, Dr. Leighton Ku, Dr. Saul Levin, Diane Lewis, Kevin Lucia¹, Khalid Pitts, Wayne Turnage.

Members Absent:

William White

Chair:

BB Otero, Deputy Mayor, Health and Human Services

Opening and General Updates:

The meeting was called to order by Deputy Mayor Otero. Deputy Mayor Otero welcomed everyone in attendance and introduced the new Health Benefit Exchange Authority Executive Board members: Dr. Mohammad Akhter, Kevin Lucia, Kate Sullivan Hare, Dr. Leighton Ku, Dr. Henry Aaron, Diane Lewis, Khalid Pitts, David Burns, Dr. Saul Levin, and Wayne Turnage. She also mentioned that William White, Commissioner of DISB, was unable to attend the meeting.

Deputy Mayor Otero then introduced Mayor Vincent Gray who provided additional welcoming remarks. The Mayor then administered the oath of office to the remaining Board members who had not yet been sworn into office.

Health Benefit Exchange Implementation Update

Bonnie Norton, DHCF, provided the Board with an overview of Exchange implementation.

- Background research was conducted to provide an overview of the health insurance landscape in the District;
- Work is currently underway in core HBX areas: plan management, financial management, eligibility and enrollment, consumer assistance, and SHOP;
- The District has successfully completed the first of three federal government reviews.
- The District has conducted an analysis of the Basic Health Plan (BHP);
- An overview of funding and grant dollars awarded was presented;

¹ Present through teleconference

- Five Health Reform Implementation Committee (HRIC) subcommittees focus on Exchange Establishment: Insurance, Information Technology, Communications, Medicaid Expansion and Eligibility, HBX Operations; and
- Health Care Reform Innovation Administration (HCRIA) administers the Exchange Establishment grants and coordinates activities and subcommittees.

Subcommittee Updates

Each subcommittee provided an update on their work.

Brendan Rose, DISB, Insurance Subcommittee

Mr. Rose began by providing an overview of the progress of the subcommittee to date, including the issuance of market structure recommendations. He then discussed current activities, including the following: 1) establishing Qualified Health Plan (QHP) requirements; 2) establishing an Essential Health Benefit (EHB) package; 3) identifying options for stand-alone dental plans; 4) conducting testing for SERFF Plan Management module; and 4) working with stakeholders to determine employer plan selection on the SHOP Exchange.

Marina Havan, DHS, Information Technology Subcommittee

Ms. Havan gave an overview of the subcommittee's multiple objectives, including ensuring that the DC Access System (DCAS) has the benefits of the inter-agency cooperation; ensuring DCAS as in alignment with the District-wide technology standards; ensuring DCAS is capable of absorbing additional agency functions; identifying opportunities for further streamline services to benefit residents; and communicating the progress of technology implementation to stakeholders. Ms. Havan then provided a brief overview of the subcommittee's accomplishments to date including the release of the Systems Integrator Vendor Request for Proposal to design and build DCAS. The subcommittee is currently focused on local data hub planning, contact center operations, awarding the contract for the DCAS solution, and development of an operations and maintenance model across multiple agencies.

Dorinda White, DHCF, Communications Subcommittee

Ms. White provided an overview of the subcommittee's progress to date, including developing and finalizing a strategic communications plan and a monthly health reform newsletter. The subcommittee will focus its efforts going forward on a Request for Proposal for a marketing, outreach, and education vendor and on continuing publication of its monthly newsletter.

Deborah Carroll, DHS, Medicaid Expansion & Eligibility Subcommittee

Ms. Carroll gave an overview of the mission of the subcommittee and its related working groups. She then discussed the work that the subcommittee has completed including Medicaid expansion; eligibility and enrollment issues analysis; and Medicaid and ACA training and education. The subcommittee will continue to focus on reviewing and revising existing applications for benefits, analyzing verification protocols, identifying methodologies for converting current Medicaid and CHIP income eligibility standards to MAGI standards, and creating a business process mapping of the eligibility work flow.

Phillip Barlow, DISB, Operations Subcommittee

Mr. Barlow identified the mission of the subcommittee and discussed its progress with drafting Charter and By-laws, conducting a Navigator Program analysis, and planning around the role of District agencies

in various HBX functions. Mr. Barlow stated that the subcommittee will continue work on developing an operational business model for Exchange functions, determining the best revenue structure for the Exchange, and reviewing and finalizing the Navigator Program recommendations.

Review of Draft Charter and By-Laws:

Alexander Alonso, DHCF, walked the Board through the draft Charter and By-laws. Mr. Alonso discussed each section in detail and asked that comments or questions be provided in writing in order for revisions to be incorporated. The Board was informed that a revised copy of the Charter and By-laws would be provided at the next Board meeting for review and approval.

Executive Director and Staff Recruitment:

Ms. Norton reviewed the proposed Executive Director position description with the Board and asked that comments and questions be sent to her prior to the next Board meeting. The Board will be presented with a revised copy at the next meeting for review and approval.

Next Steps:

- Identify Legal Counsel that can serve as an advisor to the Board
- Review and finalize By-Laws
- Review and finalize the Executive Director Position Description
- Send a copy of the Level 2 Establishment grant to Board for review
- Next Meeting Tuesday , August 7, 2012

The meeting adjourned at 8:00