



DC Health Benefit
Exchange Authority

Health Benefit Exchange Authority Executive Board Meeting

FINAL MINUTES

Date: Monday, February 27, 2017
Time: 10:00 AM
Location: By Conference Call Only
Call- in Number: 1-650-479-3208; access code: 734 371 619

Members Present: Henry Aaron, Kate Sullivan Hare, Nancy Hicks, Leighton Ku, Diane Lewis, Khalid Pitts, Laura Zeilinger

Members Absent: LaQuandra Nesbit, Stephen Taylor, Wayne Turnage, Tamara Watkins

I. Welcome, Opening Remarks and Roll Call, *Diane Lewis, Chair*

Chair Diane Lewis called the meeting to order at 10:06 a.m. A roll call of members confirmed that there was a quorum with six voting members present (Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts).

II. Approval of Agenda, *Diane Lewis, Chair*

It was moved and seconded to approve the agenda. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

III. Discussion Items

- a. Two IT Performance Management Software Licenses, Dynatrace -- *Mila Kofman, Executive Director*
 - i. Pre-Production Dynatrace License: Stockbridge Consulting, LLC
 - ii. Production Dynatrace License: Immix Technology, Inc.

The Dynatrace licenses are for the product to be used in the two different environments listed above – pre-production and production. The request is on behalf of OCTO for the operations and maintenance (O&M) of the DCAS system as O&M is transitioned fully to OCTO. The total cost for the pre-production license is \$118,294.68 and \$101,463.40 for the production license. These are cost-allocated, with 4% for HBX and 96% for OCTO.

b. Salesforce License Renewal, Carasoft Technology, Inc. – *Mila Kofman, Executive Director*

SalesForce is the software HBX uses for the Contact Center, and for O&M and other business functions. Other agencies use it as well. The total cost is \$653,538.30, and the cost allocation is \$168,974.12 for HBX and \$484,564.18 for OCTO. Three hundred eighty eight (388) licenses are being renewed and four new licenses are being purchased for a total of 392 licenses.

c. Exercise Option Years for Existing Certified Business Enterprise (CBE) Contractors for IT Consulting Services -- *Mila Kofman, Executive Director*

- i. Courage
- ii. DataNet
- iii. Enlightened
- iv. Networking for the Future
- v. New Light Technologies

The final set of procurement approvals relate to five CBEs. Four of them are over \$1 million and will require Council approval. All five are for the exercise of an option year.

Courage – for \$3,750,000, development work from remaining grant funding and also operations work which will come from assessment dollars.

DataNet – for \$999,000, development work from remaining grant funding and also operations work which will come from assessment dollars.

Enlightened – for \$2,000,000, development work from remaining grant funding and also operations work which will come from assessment dollars.

NFF – for \$9,750,000. This CBE does a significant portion of our development work, and will also be working on the Massachusetts partnership project.

NLT – for \$5,250,000, development work from remaining grant funding and also operations work which will come from assessment dollars.

None of these CBE contracts are cost-allocated. They are 100% HBX, either from remaining grants or assessment dollars. They have all been approved by the Finance Committee.

Ms. Sullivan Hare asked if we expected to recoup additional costs from the arrangement with Massachusetts or would there be a net cost to HBX.

Ms. Kofman replied that any work performed by these CBEs for Massachusetts are done on a time and materials basis, and Massachusetts will be billed for that work. Any implementation work done for Massachusetts is paid by Massachusetts, with some additional revenue for HBX. She pointed out a chart that had been provided to the Board with estimates of MA implementation and operations dollars, and some cushion for flexibility. That information will be provided to Council when the packages move forward through the process.

IV. Public Comment

No public comment was proffered.

V. Votes

- a. Two IT Performance Management Software Licenses, Dynatrace
 - i. Pre-Production Dynatrace License
 - ii. Production Dynatrace License

It was moved and seconded to approve the two Dynatrace licenses in the amounts set forth by Ms. Kofman above. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

- b. Salesforce License Renewal, Carasoft Technology, Inc.

It was moved and seconded to approve the Salesforce licenses in the amounts set forth by Ms. Kofman above. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

- c. Exercise CBE Option Years for IT consultants
 - i. Courage
 - ii. DataNet
 - iii. Enlightened
 - iv. Networking for the Future
 - v. New Light Technologies

It was moved and seconded to approve the CBE licenses in the amounts set forth by Ms. Kofman above. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

VI. Closing Remarks and Move to Executive Session, *Diane Lewis, Chair*

Ms. Lewis said it was Ms. Hicks' last meeting and she thanked Ms. Hicks again for her service to the District.

Pursuant to DC Code Sections 2-575(b)(10) and 31-3171.11, the Board will move to a closed session to discuss personnel. Ms. Lewis stated that the board will not be reconvening for public session.

The public portion of the meeting ended at 10:23 a.m.