



**Standing Advisory Board Meeting  
Minutes**

**Date:** Thursday, May 2, 2019  
**Time:** 10:00 AM  
**Location:** 1225 “Eye” Street NW, 4<sup>th</sup> Floor, Board Conference Room or by Conference Call  
**Call- in Number:** 1-650-479-3208 access code: 731 019 281

**Members Present:** Dave Chandrasekaran, Jill DeGraff, Kevin Dougherty, Claire McAndrew, Dania Palanker

**Members Absent:** Chris Gardiner, Laurie Kuiper, Billy MacCartee

I. **Welcome, Opening Remarks and Roll Call**, *Claire McAndrew, Vice Chair*

Ms. McAndrew called the meeting to order at 10:05 a.m. A roll call of members confirmed that there was a quorum of the Standing Advisory Board (SAB) with five members present.

This will be our fourth meeting to review and consider changes needed to the HBX enabling legislation. As a reminder, the HBX Executive Board Ad Hoc Committee on Legislation asked for our input on this proposal.

Purvee Kempf, HBX staff, will first give us an update on the ongoing staff work in follow up to our last meeting. Then, we will move to a discussion on open enrollment time periods – as this is an item that needs to be reviewed by us prior to the upcoming Executive Board Meeting on May 8<sup>th</sup>.

II. **Approval of Draft Agenda**, *Claire McAndrew, Vice Chair*

It was moved and seconded to approve the draft agenda. The motion passed unanimously by voice vote.

### **III. Approval of Minutes, April 24, 2019 meeting – *Claire McAndrew, Vice Chair***

It was moved and seconded to approve the minutes of the April 24, 2019 meeting. The motion passed unanimously by voice vote.

### **IV. Discussion Items**

- a. Continued Discussion Regarding Clean Up of the DC Health Benefit Exchange Authority Legislation, Conflict of Interest Provisions -- *Purvee Kempf, HBX Staff*

Ms. Kempf reviewed where the SAB is on the clean-up legislation. Staff is still in the process of consultation after the last meeting regarding appropriate language and other issues on conflicts of interest.

Staff is exploring how to properly cross-reference to the comprehensive code of conduct and the Board of Ethics and Government Accountability (BEGA). Staff is also exploring the issue of how to reference the people SAB indicated should not serve on the Executive Board with respect to trade associations.

Also, Ms. Kempf reminded the SAB that the existing conflict of interest [provisions](#) has three parts, and staff will be coming back with wording regarding statutory amendments to all three provisions.

- b. Open Enrollment Period Timeframe – *Debbie Curtis, HBX Staff*

Ms. Curtis reminded the SAB that one of the Trump Administration's first actions was to reduce the annual open enrollment from three months to six weeks. The federal regulations allow for state flexibility in this area. Last year the SAB recommended, and the Executive Board adopted, a special enrollment period (SEP) that tacked onto the federal open enrollment period to create a three month open enrollment period.

Ms. Curtis noted that this three-month period works well for District residents and she directed the SAB to [information](#) on sign-ups during open enrollment. The statistics demonstrate that 40% of new enrollees for the 2019 plan year enrolled in the time period of December 15, 2018 through the end of openrollment. She also noted that HBX has Congressional enrollment at this same time period and our largest SHOP enrollment month is December 1 each year. Given the confluence of work in November-December, closing DC Health Link individual enrollment on December 15 would be operationally difficult. Given these factors, the longer open enrollment period continues to make sense for the District.

**V. Public Comment**

No public comment was proffered.

**VI. Vote**

a. Open Enrollment Period Timeframe

Ms. McAndrew stated that the vote before the Standing Advisory Board is as follows:

As federal regulations permit state flexibility with regard to the enrollment periods, the Standing Advisory Board recommends that HBX establish a standardized Special Enrollment Period starting December 16 through January 31 to effectively establish a three-month open enrollment period.

It was moved and seconded to approve the proposal as set forth above. The motion passed unanimously by voice vote.

**VII. Closing Remarks and Adjourn, *Claire McAndrew, Vice Chair***

As Ms. Kempf noted during her earlier remarks, we have still not completed work on the conflict of interest clean-up work. HBX staff has additional information to gather for us in advance of our meeting. The plan is to meet again the week of May 13<sup>th</sup> for continued discussion with the hope of being able to hold a vote the following week of May 20<sup>th</sup>. Please keep your eye out for scheduling emails that will come from Ms. Curtis so we can get these meeting dates and times locked down and we can complete this work.

The meeting was adjourned at 10:22 a.m.