



Health Benefit Exchange Authority Executive Board Meeting

DRAFT MINUTES

Date: July 21, 2015
Time: 3 PM
Location: By Conference Call only
Call- in Number: 1-877-668-4493; access code: 739 649 434

Members Present: Henry Aaron, Kate Sullivan Hare, Nancy Hicks, Leighton Ku, Diane Lewis, Khalid Pitts, Stephen Taylor

Members Absent: Kevin Lucia, LaQuandra Nesbitt, Wayne Turnage, Laura Zeilinger

I. Welcome, Opening Remarks and Roll Call, *Diane Lewis, Chair*

Chair Diane Lewis called the meeting to order at 3:08 pm. A roll call of members present confirmed that there was a quorum with six voting members present (Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts).

II. Approval of Agenda, *Diane Lewis, Chair*

It was moved and seconded to approve the agenda. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

III. Approval of Minutes, *Diane Lewis, Chair*

It was moved and seconded to approve the July 13, 2015 minutes. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

IV. Discussion Items

a. Third Open Enrollment Period Contracts and Grants:

- i. **DC Health Link Assister Grants** (Community of Hope, Mary's Center, Unity Health Care, Whitman-Walker Health, La Clinica del Pueblo, Leadership Council for Healthy

Communities, AME 2nd District Religious and Educational Development (RED) Inc., and Young Invincibles)

1. *Mila Kofman, HBX Executive Director*

Ms. Kofman reported that the request is to provide ongoing grant support to our DC Health Link Assister organizations. These organizations are on the ground to help with enrollment and other consumer questions related to DC Health Link. These organizations have highly trained staff who have been critical to our success. These organizations have been with us since year one. Their focus for the third open enrollment period will be new enrollment: targeting uninsured District residents. The requests are as follows:

Community of Hope - \$135,000
La Clinica del Pueblo - \$480,000
Mary's Center - \$130,000
Whitman Walker Health - \$170,000
Unity Health Care - \$77,000
AME 2nd District RED - \$55,000
Leadership Council for Healthy Communities - \$72,000
Young Invincibles - \$50,000
Total: \$869,000

Ms. Kofman anticipates that our federal grant funding will be used, as HBX has been advised by CMS that grant funds may be used for new enrollment.

ii. **DC Health Link Assister Support Group Contracts** (Whitman Walker Health Training Contract, Families USA Policy Contract, Institute for Public Health Innovation Grant Administration Contract)

1. *Mila Kofman, HBX Executive Director*

Ms. Kofman stated the request is for three organizations that support DC Health Link with training and grant administration. The requests are as follows:

Whitman Walker Health – training - \$130,000
Families USA – policy training materials- \$135,000
Institute for Public Health Innovation – grant administration - \$150,000

All are for fiscal year 2016.

iii. **Grant Modifications for Business Partnerships** (District of Columbia Chamber of Commerce, Greater Washington Hispanic Chamber of Commerce, Restaurant Association Metropolitan Washington)

Mila Kofman, HBX Executive Director

Ms. Kofman stated the request is for our business partner grants. Each of the business partners have been critical in reaching out to small businesses and self-employed people. The Hispanic Chamber in particular has been effective in reaching the Latino community – on the individual as well as the small business side. They help HBX with translation and other needs for the Latino community. The requests are as follows:

District of Columbia Chamber of Commerce - \$185,000

Greater Washington Hispanic Chamber of Commerce - \$200,000

Restaurant Association Metropolitan Washington - \$150,000

Ms. Kofman noted that all of the grants and contracts noted above (a.i, ii and iii) have been reviewed by the Outreach and Marketing Committee, which recommends approval by the full Board. The Finance Committee has also reviewed and approved each of them.

b. Assessment Appeals Emergency Regulation -- Jennifer Libster, HBX Staff

Ms. Libster reported that before the Board is the updated assessment appeals emergency regulation. At the July 13 Board meeting, the Board recommended adoption of two proposed changes: removal of the section setting forth a minimum dollar threshold amount necessary to appeal; and clarifying language that an assessed entity does not relinquish any other rights or remedies, such as asking for an administrative appeal, by appealing the assessment. These changes are incorporated in the final draft presented to the Board for its consideration today.

V. Public Comment

No public comment was proffered.

VI. Votes

- a. DC Health Link Assister Grants for Third Open Enrollment Period (Community of Hope, Mary's Center, Unity Health Care, Whitman-Walker Health, La Clinica del Pueblo, Leadership Council for Healthy Communities, AME 2nd District RED, and Young Invincibles)

It was moved and seconded to approve the DC Health Link Assister Grants for Third Open Enrollment Period as presented by Ms. Kofman. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

- b. DC Health Link Assister Support Group Contracts (Whitman Walker Health Training Contract, Families USA Policy Contract, Institute for Public Health Innovation Grant Administration Contract)

It was moved and seconded to approve the DC Health Link Assister Support Group Contracts as presented by Ms. Kofman. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

- c. Grant Modifications for Business Partnerships (District of Columbia Chamber of Commerce, Greater Washington Hispanic Chamber of Commerce, Restaurant Association Metropolitan Washington)

It was moved and seconded to approve the Grant Modifications for Business Partnerships as presented by Ms. Kofman. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

- d. Assessment Appeals Emergency Regulation

It was moved and seconded to approve the Assessment Appeals Emergency Regulation. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

- e. FY 16 Option Years for Existing Certified Business Enterprise Contracts for IT Services (Analytica, LLC; Data Net Systems, Inc.; FWG Solutions, Inc.; Obverse, Inc.; The Pittman Group, Inc. (aka Vantix))

Ms. Kofman stated that each of the CBEs listed below are under an existing contract to provide IT services to DC HBX. The contract dates vary among them. In May 2015, the Executive Board approved increased funding for their existing contracts generally through FY 2015 and the Council has approved those amounts. This request is to fund the first option year for each of these contracts so that these CBEs can continue to provide IT services to DC Health Link generally for FY 16. The contracts require Council approval as they exceed \$1 million. They must go to Council by August 2015 to ensure prospective Council approval before the end the current contract terms. Cost allocation is being worked out with DHS.

The specific dates of each option year are noted in each description below:

- a. Analytica LLC -- Exercise of Option Year One to continue to provide IT Technical support to DC Health Link generally for FY'16 for the period 10/6/15 thru 10/5/16 in the amount of \$1,500,000.00.
- b. Data Net Systems -- Exercise of Option Year One to continue to provide IT Technical support to DC Health Link generally for FY'16 for the period 11/24/15 thru 11/23/16 in the amount of \$2,000,000.00.
- c. FWG Solutions -- Exercise of Option Year One to continue to provide IT Technical support to DC Health Link generally for FY'16 for the period 11/24/15 thru 11/23/16 in the amount of \$2,600,000.00.
- d. Obverse Corp. -- Exercise of Option Year One to continue to provide IT Technical support to DC Health Link for FY'16 for the period 10/1/15 thru 9/30/16 in the amount of \$6,300,000.00.

- e. Vantix, Inc.(The Pittman Group) -- Exercise of Option Year One to continue to provide IT Technical support to DC Health Link for FY'16 for the period 10/1/15 thru 9/30/16 in the amount of \$4,600,000.00.

It was moved and seconded to approve the option year proposals for CBEs as presented by Ms. Kofman. The motion passed unanimously, with Dr. Aaron, Ms. Sullivan Hare, Ms. Hicks, Dr. Ku, Ms. Lewis and Mr. Pitts voting yes.

VII. Closing Remarks and Adjourn, *Diane Lewis, Chair*

The meeting was adjourned at 3:26 p.m.