



**DC Health Benefit Exchange Authority
Draft Executive Board Meeting Minutes
Thursday, May 22, 2014
11:05 a.m.**

Members present: Dr. Henry Aaron, Dr. Mohammad Akhter, Kate Sullivan Hare, Diane Lewis, Kevin Lucia, Chester McPherson, Khalid Pitts

Members absent: David Berns, Dr. Joxel Garcia, Dr. Leighton Ku, Wayne Turnage

I. Welcome and Roll Call, *Dr. Henry Aaron for Diane Lewis, Chair*

There was a roll call of members present to confirm that there was a quorum. A quorum was met with five voting members present listed above (Dr. Aaron, Dr. Akhter, Ms. Sullivan Hare, Mr. Lucia, and Mr. Pitts).

II. Approval of minutes, *Dr. Henry Aaron for Diane Lewis, Chair*

The minutes from the May 14th meeting were unanimously approved by roll call vote. Voting in favor were Dr. Aaron, Dr. Akhter, Ms. Sullivan Hare, Mr. Lucia, and Mr. Pitts.

III. Executive Director Report, *Mila Kofman*

1. *Standing Advisory Committee:* Ms. Kofman reported that she has received written notification that Karen Johnson, a member of the Standing Advisory Committee representing UnitedHealthcare, was no longer with the company. A notice of vacancy will be posted on the HBX website and applicants invited to apply. Ms. Lewis wants to use the same process that was used in originally reviewing applications, which was to go through the Operations Committee. That Committee will review the applicants and make a recommendation to the Board.

Ms. Lewis entered the meeting.

2. *Standardized Plans:* Ms. Kofman reminded the Board that last year, the Board had approved a policy to develop at least one standard plan at each metal level. At that time, Commissioner Bill White had volunteered to chair the effort. Acting Commissioner Chester McPherson has agreed to chair the effort. Ms.

Kofman noted that if new standard plans were to be available for plan year 2016, the work needs to start immediately. A notice soliciting members will be posted to the HBX website and a working group will be appointed. Staff will begin the research necessary to get the working group off to a running start. Ms. Kofman anticipates that the working group will begin meeting in July.

IV. Closing Remarks and Move to Executive Session (contracting and personnel issues)

A motion was made to move into closed executive session pursuant to DC Code Sections 2-575(b) (2), (4) and (10) and 31-3171.11 to discuss personnel, legal advice and contracting matters. Upon a unanimous roll call vote of the members present, the meeting went into closed executive session. Dr. Aaron, Dr. Akhter, Ms. Sullivan Hare, Ms. Lewis, Mr. Lucia and Mr. Pitts voted yes.

Time is: 11:11 a.m.