



**DC Health Benefit  
Exchange Authority**

**Health Benefit Exchange Authority Executive Board Meeting  
DRAFT AGENDA**

**Date:** Monday, September 21, 2015  
**Time:** 5:30 PM  
**Location:** 1225 Eye Street NW, 4<sup>th</sup> Floor, Board Conference Room  
**Call- in Number:** 1-877-668-4493; access code: 733 916 968  
**Presentation:** If participating by phone, the Consumers' Checkbook presentation on DC Health Link Plan Match can be viewed on your computer at: <https://join.me/DCHBX-ScreenShare>  
On a phone or tablet, launch the [join.me app](#) and enter meeting code: **DCHBX-ScreenShare**

**Welcome, Opening Remarks and Roll Call**

*Diane Lewis, Chair*

**Approval of Agenda**

*Diane Lewis, Chair*

**Approval of Minutes**

*Diane Lewis, Chair*

**Executive Director Report**

*Mila Kofman, Executive Director*

**Finance Committee Report**

*Henry Aaron, Chair*

**Insurance Market Committee Report**

*Kevin Lucia, Chair*

**Research Committee Report**

*Leighton Ku, Chair*

**Annual Board Officer Elections**

*Nominations and Vote for Chair, Vice-Chair, Treasurer/Secretary of the Executive Board*

**Discussion Items**

*Consideration of New Special Enrollment Period Categories – Claire McAndrew, Vice Chair, Standing Advisory Board*

Preview Demonstration of DC Health Link Plan Match, a new consumer shopping tool for DC Health Link customers – *Andy Duff, Consumers' Checkbook*

Consider nominations from the Executive Board Business Operations Working Committee for the Standing Advisory Board -- *Diane Lewis, Business Operations Working Committee Chair*

Update to HBX Procurement Policies and Procedures – *Diane Lewis, Executive Board Operations Committee and Melanie Williamson, HBX Staff*

Approval of Navigator Organization Grants – *Mila Kofman, Executive Director*

Contract Approval – Doctor Directory and DC Health Link Plan Match, Center for Study of Service (Consumers' CHECKBOOK), *Mila Kofman, Executive Director*

Contract Approval – Printing and mailing costs for notices through Open Enrollment Three, Allison Payment Systems, *Mila Kofman, Executive Director*

### **Public Comment**

### **Votes**

Resolution – SEP for Loss of Job Based Coverage due to Employer Failure to Pay Premiums

Resolution – Technical corrections to an existing SEP on Employer Non-Payment of COBRA

Resolution – Standing Advisory Board Nominations

Update to HBX Procurement Policies and Procedures

Navigator Organization Grants

Contract -- Doctor Directory & DC Health Link Plan Match

Contract – Notice printing and mailing

### **Closing Remarks and Move to Executive Session**

*Diane Lewis, Chair*