

## **Producer Advisory Committee Vacancy Announcement**

The District of Columbia Health Benefit Exchange Authority (HBX) is seeking applicants to serve on its Producer Advisory Committee. Each appointment is for a term of two years, but may, pursuant to D.C. Code 31-3171.07(e)(1), continue until a successor has been approved. Current members are welcome to reapply. This is a volunteer position with no compensation or other reimbursement from HBX.

People interested in serving should complete this [application](#), attach a resume (attaching a cover letter is optional) and email all of this information to [PPM.Committees@dc.gov](mailto:PPM.Committees@dc.gov).

The HBX Standing Advisory Board (SAB) will review all applications and recommend candidates to the HBX Executive Board for appointment.

**The deadline to apply is May 25, 2018.**

### **MEMBERSHIP QUALIFICATIONS**

**Membership:** Individuals must have expertise in at least one of the areas listed in D.C. Code §31-3171.07(f):

- (1) Health professionals;
- (2) Health insurance consumers;
- (3) Disease and demographic-specific advocacy groups;
- (4) Commercial sector health plans;
- (5) Public sector health plans;
- (6) Health insurance brokers;
- (7) Health care consumer interest advocacy;
- (8) Health care foundations;
- (9) Exchange consumers; or
- (10) Such other interests considered necessary.

At a minimum, there must be three (3) members licensed as an agent or broker to sell health insurance in the District of Columbia, or employed by an organization representing such individuals. Individuals can be members of more than one advisory board, including the Standing Advisory Board. Demonstrated commitment as evidenced by service on HBX working groups or committees will be considered.

### **BACKGROUND ON THE PRODUCER ADVISORY COMMITTEE**

The Producer Advisory Committee was established through a resolution of the Executive Board of the District of Columbia Health Benefit Exchange Authority on December 12, 2012. The HBX Executive Board solicits recommendations and consults with the Standing Advisory Board with regard to any policy or operational issue within the executive board's discretion.

The Producer Advisory Committee advises the Executive Board on how to best use the experience and skills of insurance brokers and agents to help people choose coverage. This

includes issues around compensation and appointment, and other issues as requested by the Executive Board or Authority staff.

The Producer Advisory Board meets as needed, approximately four times per year. Meetings occur at the HBX headquarters (1225 Eye Street NW, 4<sup>th</sup> Floor) and are always also accessible by phone.