

Broker News - November 4, 2016

Enrollment Deadlines

[Small Business Marketplace](#)

Initial Groups

DEC 1 Coverage Effective Date:

- NOV 1 — Last day to complete initial employer application
- NOV 10 — Last day of employee open enrollment period and invoice is sent by email
- NOV 15 — Last day to pay initial premium

Renewal/Migration Groups

DEC 1 Coverage Effective Date:

- NOV 5 — Last day to complete employer renewal application
- NOV 13 — Last day of employee open enrollment period
- Premium Payments — Continue to pay monthly invoice as received by mail

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[Individual & Family Marketplace](#)

Coverage Start Date	Select Plan By
January 1, 2017	December 15, 2016
February 1, 2017	January 15, 2017

March 1, 2017	January 31, 2017
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Broker Webinar- November 8, 2016

Topic: Reporting Qualifying Life Events on Behalf of Employees

When: Tuesday, November 8, 2016: 1:00-2:00pm EDT

Webinar Link: click on — [JOIN MEETING](#)

Webinar Meeting Number/Access Code: 735 372 884

Phone Line: 1-877-668-4493

COBRA

If a terminated employee elects COBRA coverage, please reach out to DC Health Link at employer.hbx@dc.gov for assistance.

1. When a terminated employee elects COBRA coverage, the broker/employer will re-hire the employee on the roster. The date of hire is the coverage effective date of the COBRA coverage (first of the month following the termination).
2. DC Health Link will confirm that the employee has been rehired correctly to the roster and will provide the employee's plan selection for COBRA, the employee's full premium, and the coverage effective date. The employee needs to confirm this information is correct and the broker/employer can provide this confirmation via email to DC Health Link.
3. DC Health Link will process the COBRA enrollment and will confirm when complete.

Employees are responsible for 100% of the premium. The employer is responsible for collecting the premium from the employee and paying DC Health Link in full.

To terminate an employee's COBRA coverage, terminate the employee from the roster.

If an employer is within their renewal period or is migrating to DC Health Link from the insurance company, please reach out to DC Health Link at employer.hbx@dc.gov after the group's renewal plan year is published so we can assist with processing the employee's COBRA coverage for the new plan year. The employee is eligible to make a plan change within their renewal open enrollment period and must confirm their renewal plan selection by the employee open enrollment deadline.

Information for Groups Migrating to DC Health Link

Please review our migration overview to assist your groups renewing from their health insurance companies onto DC Health Link, <https://dchealthlink.com/shop-conversion>.

Join our broker mailing list by emailing DCHL.Producer@dc.gov.
Need help? Check out our [walkthroughs and guides!](#)



Producer Relations Support Team
DC Health Link
1225 Eye St. NW Ste 400
DCHL.Producer@dc.gov
Contact Center: 855-532-5465