



# Broker News

February 9, 2016

## Broker Webinar Series

### NO BROKER WEBINAR TODAY

**Next Webinar— February 16, 2016**

Topic: **Managing New Hires and Terminations**

Tuesday, February 16, 2016: 1:00-2:00pm EDT

Webinar Link: *click on*— [Join WebEx meeting](#)

Webinar Meeting Number: 739 792 774

Phone Line: 1-877-668-4493, Access code: 739 792 774

## Reporting Qualifying Life Events for Individuals and Families

The deadline for Individuals and Families is over for plan year 2016. If any of your clients experience approved qualifying life events throughout the year, you can report these on their behalf to enroll them in coverage, or make changes to their existing coverage. These include moving to the District, having a baby, and losing other minimum essential coverage. Please ensure you login with your broker account, then navigate to your client's account to help report their qualifying life event and take any enrollment or termination actions that are needed.

## 2015 Tax Documents

If your clients had coverage through DC Health Link or DC Medicaid for any period of time during plan year 2015, they will be receiving tax information from DC Health Link or the carrier directly. Please reference our tax information page, <https://dchealthlink.com/individuals/2015-tax-info>, for further clarity on what your client should expect to receive.

## ENROLLMENT DEADLINES

### Small Business Market:

#### Initial Groups

**MAR 1 Coverage Effective Date:**

- ◆ **FEB 10**— Last day to complete employee open enrollment period
- ◆ **FEB 12** — Last day to pay first premium

#### Initial Groups

**APR 1 Coverage Effective Date:**

- ◆ **MAR 1**— Last day to complete the employer application
- ◆ **MAR 10**— Last day to complete employee open enrollment period
- ◆ **MAR 14** — Last day to pay first premium

*Note: First premium payment can only be made after employee open enrollment closes.*

#### Renewal Groups

**MAR 1 Renewal of Coverage:**

- ◆ **FEB 13**— Last day to complete employee open enrollment period

**APR 1 Renewal of Coverage:**

- ◆ **MAR 5**—Last day for employer to complete application
- ◆ **MAR 13**— Last day to complete employee open enrollment period