



Broker News

February 19, 2016

Broker Webinar Series

Webinar for Tuesday, February 23, 2016

Topic: **Employee Roster Formatting and Handling**

Tuesday, February 23, 2016: 1:00-2:00pm EDT

Webinar Link: *click on*— [Join WebEx meeting](#)

Webinar Meeting Number: 736 934 474

Phone Line: 1-877-668-4493, Access code: 736 934 474

March 17th In-Person Broker Training

NAHU and DC Health Link are holding an in-person broker training and registration at the DC Health Link office at 1225 Eye St NW on March 17th from 1:00-5:00pm. Both initial DC Health Link registration and renewal registration will be available. The training is worth 4 Continuing Education credits.

Brokers that are not yet registered with DC Health Link and have small groups coming onto DC Health Link starting July of 2016 are encouraged to come to this training. Group renewals are generated in DC Health Link 90 days prior to the end of the current plan year.

The attached guide goes through the requirements to become a registered broker with DC Health Link,

[DC Health Link Broker Registration Guide](#).

Employee Termination 60 day Rule

Employees of small groups on DC Health Link are able to be terminated from the roster up to 60 days after their actual date of termination. They need to be terminated from the employee roster in order for their coverage to terminate. Coverage will terminate the last day of the month in which their employment is terminated.

60 days is a hard deadline and terminations reported past 60 days will not be allowed on DC Health Link.

ENROLLMENT DEADLINES

Small Business Market:

Initial Groups

MAR 1 Coverage Effective Date:

- ◆ FEB 10— Last day to complete employee open enrollment period
- ◆ FEB 12 — Last day to pay first premium

Initial Groups

APR 1 Coverage Effective Date:

- ◆ MAR 1— Last day to complete the employer application
- ◆ MAR 10— Last day to complete employee open enrollment period
- ◆ MAR 14 — Last day to pay first premium

Note: First premium payment can only be made after employee open enrollment closes.

Please check out our walk through guides for assisting your clients:

<https://dchealthlink.com/forms>