



Broker News

May 6, 2016

Broker Webinar Series

Webinar for May 10, 2016

Topic: Assigning a General Agency through the Broker Portal

Tuesday, May 10, 2016: 1:00-2:00pm EDT

Webinar Link: *click on* — [Join WebEx meeting](#)

Webinar Meeting Number: 737 197 425

Phone Line: 1-877-668-4493, Access code: 737 197 425

NAHU Trainings

RSVP [here](#) for the June 2nd **in-person broker training** held from 12pm to 5pm at the DC Health Link offices.

We have updated the **online policy and systems trainings** to reflect recent policy changes as well as our recently launched enhanced user interface. Access them [here](#).

All new brokers and those approaching recertification must complete either of these trainings. Brokers must recertify every two years.

Employer Contribution Percentages

Groups migrating to DC Health Link from the insurance companies beginning July 1, 2016 will need to provide the employer contribution amounts within their renewal plan year. Please be sure the broker or the employer confirms the contribution percentage before publishing the plan year.

Assigning a Broker— New Guide

This **NEW** [walkthrough guide](#) demonstrates the steps for employers to choose a broker, terminate a broker, or change brokers through their DC Health Link account.

Groups Migrating to DC Health Link

More information is available on DC Health Link's [website](#).

ENROLLMENT DEADLINES

[Click here](#)

Small Business Market

Initial Groups

JUNE 1 Coverage Effective Date:

- ♦ **MAY 10** — Last day of employee open enrollment period and invoice is sent by email
- ♦ **MAY 12** — Last day to pay initial premium

Renewal Groups

JUNE 1 Coverage Effective Date:

- ♦ **MAY 10** — Last day to complete employer renewal application
- ♦ **MAY 13** — Last day of employee open enrollment period
- ♦ **Premium Payments** — Continue to pay monthly invoice as received by mail

Check out [these walk through guides](#)

<https://dchealthlink.com/forms>

We have [new walkthrough guides](#) for groups migrating to DC Health Link from the carriers!