



Broker News

June 24, 2016

Broker Webinar Series

Webinar for June 28, 2016

Topic: Creating multiple benefit packages

Tuesday, June 28, 2016: **1:00-2:00pm** EDT

Webinar Link: *click on* — [Join WebEx meeting](#)

Webinar Meeting Number: 733 319 762

Phone Line: 1-877-668-4493, Access code: 733 319 762

Employer Contributions

- For all groups migrating from the health insurance companies onto DC Health Link please note that DC Health Link did not receive the employer premium contribution or dependent offerings from the health insurance companies. The contribution percentages have been defaulted to 50% for all groups. Please update this information within the employer's account.
- Employers are able to offer coverage to spouses, domestic partners, and children under age 26. To ensure these groups are eligible for coverage, please select the "check box" within the employer's renewal benefit offerings.

Assisting Employees through your Broker Account

Brokers are able to assist employees with their plan selections, demographic changes, and dependent additions through their broker portals. To access an employee's account and make these changes, log into your broker account and find the employee on your "Families" tab. From there, you will be able to report qualifying life events, make changes to their plan selection during initial or renewal open enrollment, add dependents, or update the employee's address. View our walkthrough guides at dchealthlink.com/forms.

Groups Migrating to DC Health Link

More information is available on DC Health Link's [website](#).

ENROLLMENT DEADLINES

[Click here](#)

Small Business Market

Initial Groups

AUG 1 Coverage Effective Date:

- ♦ **JUL 1** — Last day to complete initial employer application
- ♦ **JUL 10** — Last day of employee open enrollment period and invoice is sent by email
- ♦ **JUL 12** — Last day to pay initial premium

Renewal Groups

AUG 1 Coverage Effective Date:

- ♦ **JUL 5** — Last day to complete employer renewal application
- ♦ **JUL 13** — Last day of employee open enrollment period
- ♦ **Premium Payments** — Continue to pay monthly invoice as received by mail

Check out [these walk through guides](#)

<https://dchealthlink.com/forms>

We have [new walkthrough guides](#) for groups migrating to DC Health Link from the carriers!