



# Broker News

July 29, 2016

## Broker Webinar Series

### Webinar for August 2, 2016

Topic: Invoicing for groups migrating from the insurance companies – what happens after the deadlines

Tuesday, August 2, 2016: **1:00-2:00pm** EDT

Webinar Link: *click on* — [Join WebEx meeting](#)

Webinar Meeting Number/Access Code: 736 002 259

## Broker Recertification- New Guide

Please see our new [guide](#) for brokers who are approaching recertification to maintain an active registration status with DC Health Link. Brokers are required to complete the recertification training every two years. Please see the walkthrough guide, along with our other broker guides, on the [Broker Tools](#) page.

## Managing Employer Points of Contact– New Guide

This new [guide](#) will assist brokers and employers with adding employer staff roles to the employer account. This guide includes how to add a staff role for someone without a DC Health Link account, for an active employee, and for an employee who has not yet created their DC Health Link account. Additional guides are located at [dchealthlink.com/forms](http://dchealthlink.com/forms).

## Producer Advisory Committee

Are you a broker or GA interested in shaping DC Health Link policy and contributing towards future enhancements? Join our Producer Advisory Committee. These meetings are open to the public and are held quarterly and as needed. Email [dchl.producer@dc.gov](mailto:dchl.producer@dc.gov) to be added to the Producer Advisory Committee mailing list.

## Groups Migrating to DC Health Link

More information is available on DC Health Link's [website](#).

## ENROLLMENT DEADLINES

[Click here](#)

### Small Business Market

#### Initial Groups

##### SEPT 1 Coverage Effective Date:

- ◆ **AUG 1** — Last day to complete initial employer application
- ◆ **AUG 10** — Last day of employee open enrollment period and invoice is sent by email
- ◆ **AUG 12** — Last day to pay initial premium

#### Renewal /Migration Groups

##### SEPT 1 Coverage Effective Date:

- ◆ **AUG 5** — Last day to complete employer renewal application
- ◆ **AUG 13** — Last day of employee open enrollment period
- ◆ **Premium Payments** — Continue to pay monthly invoice as received by mail

**Check out [these walk through guides](#).**

<https://dchealthlink.com/forms>

We have [new walkthrough guides](#) for groups migrating to DC Health Link from the carriers!