



Broker News

October 21, 2016

Broker Webinar Series

Webinar for October 25, 2016

Topic: Individual and Family Open Enrollment Overview

Tuesday, October 25, 2016: **1:00-2:00pm** EDT

Webinar Link: *click on* — [JOIN MEETING](#)

Webinar Meeting Number/Access Code: 733 125 824

Phone Line: 1-877-668-4493

Individual and Family Market Open Enrollment

Individual and Family Market Open Enrollment begins in 11 days on November 1, 2016. Please refer to our open enrollment page, <https://dchealthlink.com/2017-open-enrollment>, for coverage start date options and deadlines.

Roster Management

Please ensure that any employee new hires and terminations are put onto the employee roster in a timely manner. This will allow the employees to have ample time to enroll and will also lead to a more accurate invoice.

For migration groups: if you add a new hire to the roster they WILL NOT auto-renew as we do not have a current enrollment for them. Please ensure anyone added to the roster go onto DC Health Link and make a plan selection or waive coverage during their open enrollment period.

Migrating Groups

Please review our migration overview to assist your groups renewing from their health insurance companies onto DC Health Link, <https://dchealthlink.com/shop-conversion>.

ENROLLMENT DEADLINES

[Click here](#)

Small Business Market

Initial Groups

DEC 1 Coverage Effective Date:

- ◆ **NOV 1** — Last day to complete initial employer application
- ◆ **NOV 10** — Last day of employee open enrollment period and invoice is sent by email
- ◆ **NOV 15** — Last day to pay initial premium

Renewal/Migration Groups

DEC 1 Coverage Effective Date:

- ◆ **NOV 5** — Last day to complete employer renewal application
- ◆ **NOV 13** — Last day of employee open enrollment period
- ◆ **Premium Payments** — Continue to pay monthly invoice as received by mail

Check out [these walk through guides](#).

<https://dchealthlink.com/forms>

We have [new walkthrough guides](#) for groups migrating to DC Health Link from the carriers!